

## **INFORMATION CENTER**

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If you have news or information you want to give out for free, bring a copy to the Student Activities Office for approval. You will be instructed on the approved locations to post. Please bring thumb tacks and tape to post materials.

### **Posting Policy**

Materials may be posted on bulletin boards and other authorized areas for a 10 day period by the Chief Student Services Officer of each college or program location to prevent litter and overcrowding. The approval process is content neutral and only ensures that the literature will not be removed before the 10 working day posting period expires. Only 10 flyers and two posters may be approved. No materials should be posted on glass, windows, mirrors, doors, buildings, trees, wood, plaster interior, or exterior walls. There are also digital boards across campus that are used for posting. Contact the Student Activities Office for more information at (951) 222-8570.