

## **CAT-50 — BEGINNING COMPUTER KEYBOARDING**

---

### **About This Course**

**Transfer:** CSU

3.00 units

Prerequisite: None.

Description: Develops motor coordination and keyboarding mastery on computers. Includes an introduction to personal and business keyboarding using word processing software. 54 hours lecture and 18 hours laboratory. (TBA option)(Letter Grade, or Pass/No Pass option)