

CAT-65 — INTRODUCTION TO MICROSOFT POWERPOINT

About This Course

Transfer: CSU

C-ID: (C-ID:BSOT 114 X)

1.50 units

Prerequisite: None.

Description: Introduction to Microsoft PowerPoint to plan, create, enhance, deliver, and share electronic presentations. Content includes inserting text, graphics, animations, videos, tables, charts, and integrating PowerPoint with other programs. 27 hours lecture and 18 hours of laboratory. (Same as CIS 65) (Letter Grade, or Pass/No Pass option.)