

CAT-98B — ADVANCED EXCEL

About This Course

Transfer: CSU

1.50 units

Prerequisite: CAT/CIS-98A.

Description: Advanced concepts of Microsoft Excel including managing large spreadsheets, creating and working with databases, creating and using templates, and macro creation. Spreadsheet manipulation with advanced macro techniques, customizing Excel screen and toolbars and solving problems with goal seeker and solver. 27 hours lecture and 18 hours of laboratory. (TBA option) (Same as CIS-98B) (Letter Grade, or Pass/No Pass option)