

## **RCCD TRANSCRIPTS**

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The RCCD transcript includes coursework completed at Riverside City College, Norco College and Moreno Valley College. Official student transcripts may be requested on MyPortal/WebAdvisor at [www.rcc.edu](http://www.rcc.edu), and in person at the Admissions and Records office.

The first two official transcripts requested at RCCD are free. There is a fee of \$7 for each additional official transcript requested. Transcripts may take two to three business days to process. For expedited services, students may select additional service options:

- Next Day Service (24 hours): Additional \$10
- Same Day Service (10-15 minutes): Additional \$13

Transcripts may be delivered electronically, mailed with first class postage, or printed on campus for pick up. Unofficial transcripts are available free of charge on MyPortal/WebAdvisor.

### **Other Transcripts**

Transcripts from other accredited institutions, submitted as official documentation of a student's record, must be printed no more than 90 days/three months ago and be in a sealed envelope from the institution. Students must submit a Prerequisite Validation form to Counseling in order to have coursework on official transcripts validated for English, mathematics, and other prerequisites.

Transcripts submitted become the property of Riverside Community College District and cannot be returned to the student nor be forwarded to another institution. When a student has three consecutive years of non-attendance at RCCD, transcripts from other institutions will be purged from the student's record. If the student returns to RCCD after three years of non-attendance, new official transcripts from all other accredited institutions will be required. Students planning to graduate from Riverside Community College District, or who have attended other colleges/universities, must submit all official transcripts to RCCD prior to graduation. See Section III Graduation Requirements in this catalog for further information on course acceptance from other institutions.

### **International Students in F-1 Visa Status**

Under federal law, Riverside Community College District is authorized to enroll non-immigrant alien students on F-1 student visas for study toward an Associate of Arts or Science degree; for the first half of study toward a Baccalaureate degree; and for certificate programs. About 300 students from over 40 countries attend RCCD each semester, with the majority transferring to four-year institutions. All F-1 Visa students are subject to non-resident tuition as set by the Board of Trustees.